

People Management training - 2 days

Effective managers are able to 'step back' from their day-to-day work to take time to consider how their project team or department is working. This allows for wider managerial issues to be considered, not just task completion. Teams need guidance to improve their overall performance.

People Management Training Course Objectives:-

This two day People Management training course will provide managers with proven techniques of people management which are directly applicable to the workplace. Delegates will learn how to channel the energy and motivation of individuals within their teams.

People Management Training Course Content

- Re-define your role and responsibilities and assess how your personal style impacts on your team.
 - Project a more self-confident and professional managerial image.
 - Forge a cohesive working team from the combined strengths of individual team members.
 - Recognize and work with the diversity in your team.
 - Delegate tasks to the benefit of individuals and the team.
 - Communicate with team members, colleagues and senior members of your organization in a positive and confident manner.
 - Use appropriate techniques to motivate members of your team.
 - Handle difficult situations using your preferred conflict management style.
- ❖ Deal with people problems quickly, confidently and professionally, and encourage concentration on positive thinking.